



Ariba SLP 供应商资格调查表 工作助手

出版日期2023年10月
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目的

本工作辅助工具的目的是提供有关如何通过提交**资格审查问卷**获得 Ariba SLP 资格的分步指南。



目标受众

本工作辅助工具适用于 3rd 方利安德巴赛尔供应商



目录

选择适当的部分，浏览工作辅助工具：

- **提交资格审查问卷**



先决条件

在查看本作业指导书之前，请参考以下内容：

- **利安德巴赛尔供应商网站**
- **Ariba SLP 供应商注册问卷工作辅助工具**



本工作助手最初于 **2023 年 7 月** 发布。
本工作指南最近一次更新是在 **2023 年 10 月**。

2023 年 10 月工作援助更新详情

提交资格审查问卷

- 更新了步骤 1 至 11，并添加了新的截图，突出显示了用户界面的增强功能



提交资格审查问卷

以下步骤适用于 **3rd 方利安德巴赛尔** 供应商



注意：选择适用的资格审查问卷字段旁边的工具提示图标，了解更多信息。 ⓘ



提交资格审查问卷

1

如果您有资格获得利安德巴赛尔的合格资格，您将收到一封来自 "ariba.com" 电子邮件地址的电子邮件通知。点击电子邮件邀请函中的链接，开始资格问卷调查。

Test Supplier Requester 01 from LyondellBasell - TEST invites you to participate in this process: Supplier Qualification

AA Ariba Administrator <no-reply@ansmtp.ariba.com>
To

lyondellbasell

Hello

Please fill out the listed questionnaires and return them by the specified dates.
These questionnaires are necessary to complete the Supplier Qualification process. Thank you for taking the time to respond to each one.

Process Overview
Process: Qualification
Category: Raw Materials
Region: United States of America
Business unit:
Material: Not applicable
Process owner: Test Supplier Requester 01
Message:

Questionnaire Overview

Name	Assigned To	Respond By
Raw Materials Daily Wood	Daly Wood	October 1, 2023 at 3:34 PM

[Click Here](#) to view the process.

Best Regards,
SAP Ariba team



注意：请检查您的垃圾邮件文件夹，因为 Ariba SLP 电子邮件是自动发送的，可能会被标记为垃圾邮件。您可以将 Ariba SLP 电子邮件地址添加到您的联系人中，以允许将来的通信直接发送到您的收件箱。



提交资格审查问卷

2

电子邮件链接将引导您进入资格审查问卷。在 "质量体系" 部分选择适当的选项。

The screenshot shows the Ariba Sourcing interface for a supplier qualification survey. The main content area is titled 'All Content' and lists several sections: '1 Quality System', '2 Responsible Care (HSES)', and '6 Sustainability'. The 'Quality System' section is expanded, showing questions 1.1 through 1.6. Question 1.2, 'Is your organization ISO 9001 certified?', has a 'Details' link next to its dropdown menu. A red box highlights the 'Quality System' section, and a red circle with the number '2' is placed over the 'Details' link.



注：本部分的问题可能因资格类别而异。

3

单击 "详细信息", 填写 ISO 9001 认证详细信息 (如果选择 "是")。

This screenshot is identical to the previous one, showing the 'All Content' form. However, a red box highlights the 'Details' link for question 1.2, and a red circle with the number '3' is placed over it, indicating the next step in the process.



提交资格审查问卷

4

在弹出窗口中输入适当的详细信息。点击确定。

The screenshot shows the Ariba Sourcing interface. On the left, there's a sidebar with 'Event Contents' including 'Quality System', 'Responsible Care (HSES)', and 'Sustainability'. The main area displays a survey question: '1.2 Is your organization ISO 9001 certified?'. A pop-up window is open, titled '1.2 Is your organization ISO 9001 certified?'. It contains a form with fields for 'Certificate Type' (ISO 9001), 'Issuer' (Example), 'Year of Publication' (2023), 'Certificate Number' (1234), 'Certificate Location' (Example), 'Effective Date' (Sun, 1 Jan, 2023), and 'Expiration Date' (Thu, 1 Jan, 2026). The 'Attachment' field is highlighted with a green circle containing the number 4. Below the attachment field is a 'Description' text area. At the bottom of the pop-up are 'OK' and 'Cancel' buttons.



注：ISO 9001 是一项国际标准，表明有能力始终如一地提供符合客户和监管要求的产品和服务。

5

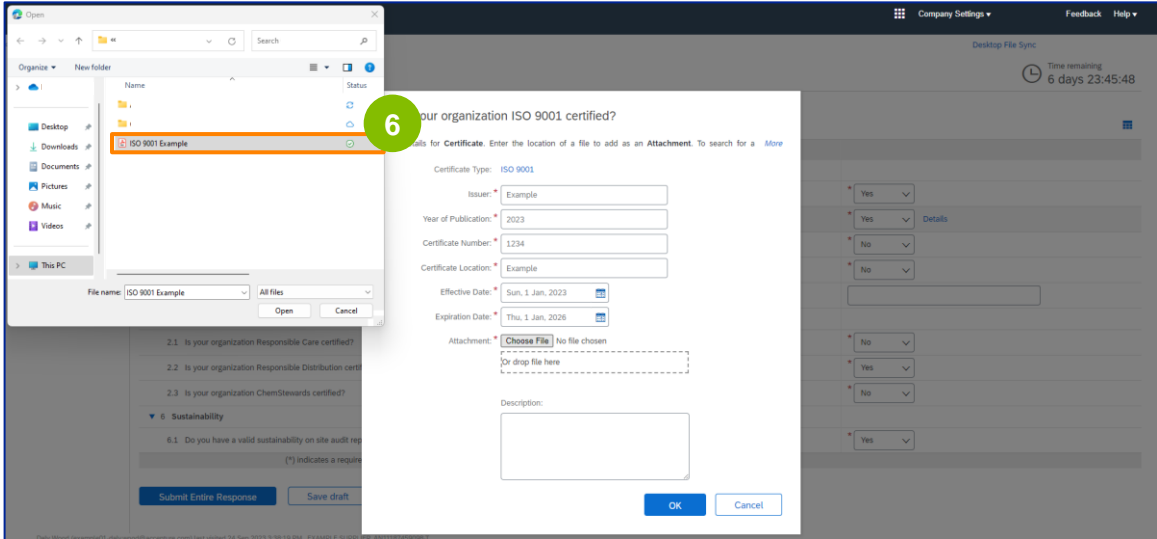
单击 "选择文件" 附加 ISO 9001 证书。

This screenshot is identical to the previous one, showing the same survey question and pop-up window. However, a green circle with the number 5 highlights the 'Choose File' button in the 'Attachment' field, indicating the next step in the process.

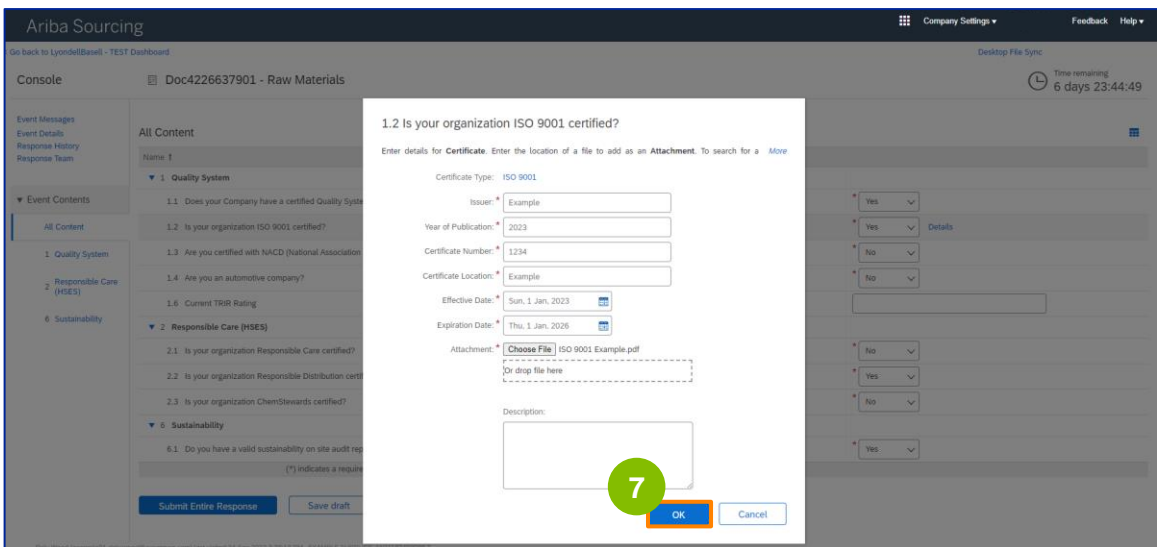


提交资格审查问卷

6 从文件夹中选择合适的文件并附加。



7 单击 "确定"。





提交资格审查问卷

8 在 "责任关怀 (HSES) "部分选择适当的选项。



- **责任关怀**：化工行业改善健康、安全和环境绩效的全球倡议
- **负责任的配送**：承诺在化学品储存、处理、运输和处置的每个阶段不断提高绩效
- **ChemStewards**：对客户、员工和社区的环境、健康、安全和安保承诺
- **注意**：根据您在 "责任关怀 "部分的选择，可能会提示您其他问题。

9 在 "可持续发展 "部分选择适当的选项。



提交资格审查问卷

10 提交完整答复。

Ariba Sourcing

Go back to LyondellBasell - TEST Dashboard

Company Settings Feedback Help

Desktop File Sync

Time remaining 6 days 23:53:03

Console Doc4226637901 - Raw Materials

Event Messages
Event Details
Response History
Response Team

Event Contents

All Content

1 Quality System

2 Responsible Care (HSES)

6 Sustainability

All Content

1.1 Does your Company have a certified Quality System? Yes

1.2 Is your organization ISO 9001 certified? Yes Details

1.3 Are you certified with NACD (National Association of Chemical Distributors)? No

1.4 Are you an automotive company? No

1.6 Current TRIR Rating

2 Responsible Care (HSES)

2.1 Is your organization Responsible Care certified? No

2.2 Is your organization Responsible Distribution certified? Yes

2.3 Is your organization ChemStewards certified? No

6 Sustainability

6.1 Do you have a valid sustainability on site audit report (for example TIS, Smeta, SQAS) or ISO14001 certification? Yes

(*) indicates a required field

Submit Entire Response Save draft Compose Message Excel Import

11 在弹出框中单击 "确定"。

Ariba Sourcing

Go back to LyondellBasell - TEST Dashboard

Company Settings Feedback Help

Desktop File Sync

Time remaining 6 days 23:42:05

Console Doc4226637901 - Raw Materials

Event Messages
Event Details
Response History
Response Team

Event Contents

All Content

1 Quality System

2 Responsible Care (HSES)

6 Sustainability

All Content

1.1 Does your Company have a certified Quality System? Yes

1.2 Is your organization ISO 9001 certified? Yes Details

1.3 Are you certified with NACD (National Association of Chemical Distributors)? No

1.4 Are you an automotive company? No

1.6 Current TRIR Rating

2 Responsible Care (HSES)

2.1 Is your organization Responsible Care certified? No

2.2 Is your organization Responsible Distribution certified? Yes

2.3 Is your organization ChemStewards certified? No

6 Sustainability

6.1 Do you have a valid sustainability on site audit report (for example TIS, Smeta, SQAS) or ISO14001 certification? Yes

(*) indicates a required field

Submit Entire Response Save draft Compose Message Excel Import

Submit this response?
Click to submit.
OK Cancel



提交资格审查问卷

屏幕上将显示确认信息。利安德巴赛尔公司现在将审核您的资格问卷答复。

The screenshot displays the Ariba Sourcing dashboard for a specific event. At the top, it shows the event title 'Doc4226637901 - Raw Materials' and a timer indicating 6 days 23:41:30 remaining. A green confirmation banner states: 'Your response has been submitted. Thank you for participating in the event.' Below this, the 'All Content' section lists survey questions under three categories: Quality System, Responsible Care (HSES), and Sustainability. A 'Compose Message' button is visible at the bottom left of the content area.

All Content	
Name	
▼ 1 Quality System	
1.1 Does your Company have a certified Quality System?	Yes
1.2 Is your organization ISO 9001 certified?	Yes Details
1.3 Are you certified with NACD (National Association of Chemical Distributors)?	No
1.4 Are you an automotive company?	No
1.6 Current TRIR Rating	
▼ 2 Responsible Care (HSES)	
2.1 Is your organization Responsible Care certified?	No
2.2 Is your organization Responsible Distribution certified?	Yes
2.3 Is your organization ChemStewards certified?	No
▼ 6 Sustainability	
6.1 Do you have a valid sustainability on site audit report (for example TIS, Smeta, SQAS) or ISO14001 certification?	Yes



提交资格审查问卷



您已完成并提交了资格审查问卷。利安德巴赛尔将审核您的信息。



一旦利安德巴赛尔 (LyondellBasell) **批准、拒绝或要求就您的提交提供更多信息**，您将收到通知。



如果您需要对供应商档案进行其他更改（例如，更新地址、联系信息、银行详情等），请参阅 **Ariba SLP 供应商更改作业指导书**。



注意：有关下一步，请参阅 **Ariba SLP 供应商变更作业指导书**。





谢谢